

**West Fork Waterway Association, Inc.**  
**Board of Directors Meeting 5/11/2013**

Meeting called to order at 12:58. Attendance Mike Collins, Rob Slotten, Roger Anderson, Al Van Camp, Chris Frasch

Approve minutes of last Board meeting.

Minutes were read by Rob. **Moved by Roger , 2<sup>nd</sup> by Al to approve the minutes, Motion Carried.**

Finance Report and membership status.

Roger handed out Treasurers report. Balance at meeting time \$1,520.48. Membership stands at 20 members. **Moved by Rob, 2<sup>nd</sup> by Chris to approve the report. Motion Carried.**

Discussion of proposed changes to Articles of Incorporation and by-laws.

Rob reported no negative comments were received about the changes. Change document has been prepared to present to DFI upon approval of Members. Rob believes the attorney has the 501(c)3 paperwork ready for IRS pending approval of Members at the June 8 meeting.

Discussion of better methods of tracking members, donors and address lists and other logistics.

Discussion of logistics to clean up Assn documents. Roger and Rob will cleanup some of our spreadsheets. We need to ask folks if they want a receipt for dues and donations, especially for cash. This will become important when we are 501(c)3 approved.

Plan Annual Membership Meeting.

Rob will send out reminder for meeting and include a reminder that dues are due by start of June 8 meeting. Main business will be proposed changes to By-laws and Articles of Inc. and election of officers.

Other new business.

- Roger and Mike attended the DOT pre-construction meeting for the contractors on May 6. Work starts on May 13. Project leader is Paul Warner, DOT Project Manager is Matt Dickensen. Contractor is Yonker Construction. They have been allocated 85 work days maximum. Work is planned for Monday – Thursdays (long days). One lane will be open most of the time and controlled by a stop and go light. Any full closure of the bridge will be posted by notification and only expected to last a couple hours at most. Any questions should be directed to the DOT Project Mgr who will be located in the construction shack in the “Junction” parking lot. Do not annoy the workers.
- Roger will deliver our first Maintenance assistance check of \$500 to the town board meeting on May 30. **Motion by Rob, 2<sup>nd</sup> by Al to approve start of payments to Town at the May**

**Town Board meetings each year as per our understanding with the Town Board. Motion Carried.**

- Chris and Roger will be taking pictures of the construction process and put them on the website for progress and historical purposes. The DOT Project manager mentioned he had some photos of the dam when it was re-constructed in the 1940's. Roger will see if he can borrow them to scan and add to our historical data.
- Chris suggested he take his canoe and shoot some pictures and video from the water so folks can see some of the area not visible from the public access points. He will add that to our website after clearing it with our website sponsor.
- Chris suggested a future activity to raise awareness. He thought some sort of canoe/kayak race of float in 2014 to get folks on the water to see the value of the waterway.
- We talked a bit about a possible canoe landing on the County land by the GG Bridge.

To Do Action List

- Rob – Post PDF Dam plans in DropBox for Chris and Roger.
- Rob – prepare Letter of Execution for Town Board and get to Roger
- Roger & Rob – Cleanup and organize on-line DropBox Account.
- Roger – attend Town Board Meeting 5/30/13 to present check and make sure the new board members do not have any unanswered questions.
- Chris – continue the excellent work on our web page.

Next board meeting set for May 10, 2014 @ 1:00 PM as Posted on our Website.

Motion to Adjourn by Rob, 2<sup>nd</sup> by Chris. Motion Carried. 2:06 PM